

- Washington State Referee Committee -

**Committee Meeting Minutes – Lake Washington youth Soccer Association – Wednesday –
October 15, 2008**

Present: Ram C. Prasad (Chairman), Frederick J. Mabbott (State Director Assessment), Juris Jansons (State Director of Instruction), Sue Jones (Secretary), Andrew Boyd (Treasurer), Timothy W. Busch (State Adult Association President), Roberto A. Alvarez (State Youth Referee Administrator), Donnie Roberts (Adult Representative), Betty Schmeck (State Referee Administrator)

Guests: John Phelps

Not Present: Phoebe Russell (Referee Registrar) Doug Andreassen (State Youth Association President) George Maitland (State Youth Treasurer) Wally E. Beaumont (Managing Director Instruction) David Painton (Youth Representative)

Greetings and Introductions

Meeting called to order by Ram Prasad at 6:45

Approval of August 13th 2008 minutes *motioned by Fred Mabbott with noted corrections, seconded by Juris Jansons, all agreed.*

Action items from the Summit 2008 feedback form were discussed for presentation as requested by Chapter Presidents at the 2008 Summit.

1. Incorporate as Not for Profit Corporation

Ram to contact David Day for developing a "procedure" on how to incorporate as "Not for profit corporation - 501C(3)" and subsequently contact Andrew with what David Day produced for his finalization from the CPA point of view as well as inclusion of "best practices" from others

2. Position Papers on subject of employees vs independent contractors

Andrew (possibly with help from Mike Jacobson, Tom Butler and Todd Stordahl) to produce position papers on the subject of employees vs. independent contractors, L & I, unemployment compensation, Federal tax liabilities, Andrew noted. The L & I rating that WOA uses is one of the worse experience rating in the state. Doug Andreassen with Todd Stordahl help is working on a standardization plan for all. For now all chapters should continue as they have been working on the past.

3. Recruitment of adult officials

Betty to work with David Miller (WYS) in recruiting adult officials from youth leagues. The best practices (referee provided in the pool by youth teams) of EKCSRA on this subject can be used. Contact Dave Miller by 10/15/08. The finalized plan to be presented to WYS for their use by 12/15/08. Several items added by Betty; every team has a referee in the pool, booth at tournaments passing out information about being a referee.

4. Letter to chapter presidents

Ram presented the letter to Chapter president for the 2nd Summit to be held in conjunction with Soccer Palooza. Also soliciting their ideas (at least two) on topics of their concern for next chapter presidents meeting to be held in conjunction with Soccer Palooza.

SYRA Mentoring / Coaching Program Progress report

Roberto presented more information on the new program for training mentors and for those referees who want to participate.

The program is due to start in 2009, several clinics will be held for certification and materials for participating referees was discussed. The Committee discussed start up cost for this program over the next year.

A motion to proceed with the EXCEL mentoring program booklets and costs with a maximum expense of 8K added to the Mentor Training Program was made by Betty Schmeck, seconded by Roberto Alvarez, all agreed.

Donnie Roberts motioned to add an addition 2K for clinic certification costs over the next year. Betty Schmeck, seconded, all agreed.

Directors Reports

Need to input Betty Stuff (has to be attached before sending out)

SRA Pro-clinic – Betty reported the pro-clinic was scheduled to be held in Oregon, the Committee asked Betty why the pro-clinic could not be held in Washington. Betty will discuss with Alfred.

SDA - Fred reported that Chuck Sutter of East King County will be assuming as assistant to the SDA. Fred also stated a few assessors have been delinquent in sending their final assessments within 7 days of the match. Procedures to help ensure all documents are filed timely will be done by memos to the ARA.

SDI – Juris reported he is working on the mentoring clinic, will be pretty much the same program as the USSF. Several items were discussed, t-shirts, badges for mentors and testing of candidates. Juris shared the new training hour's requirements, which change from year to year. Juris and Roberto to ensure Web site states correct training hours required.

Treasurer - Andrew reported a new account has been opened with Wells Fargo, our other account at Bank of America shares the same Federal limit as the Washington Youth Soccer because of SRC being under their umbrella. With the new account and the new limits set at 250K the funds are now further protected from bank failure. Operations would continue out of Bank of America and Wells will be used for reserves.

Web site- discussed, consolidating Instructor fees and clinic costs, to reduce the training cost to referees.

Action Items from last meeting completed:

SRA _____ : Get feedback from other states on the SAC position
SYRA _____ : Update website with ridge star.
Secretary _____ : Business plan final to presidents and website updated.
Secretary _____ : Budget plan final to presidents and web site updated
Secretary _____ : Minutes to Chapter President (Draft) (August 13th Updated)
Summit Action : Letter to Chapter Presidents regarding next Summit 2009

Action Items 10/28/08:

Youth Rep : Request Doug is to produce a letter to all chapter and associations regarding L & I
Treasurer Secretary : To meet regarding several actions items.
Treasurer, SDA, SDI : To resolve website issues and training,
Secretary : to send letter from Doug to Chapter Presidents
Summit Item : Incorporate as Not for Profit Corporation
Summit Item : Position Papers on subject of employees vs. independent contractors
Summit Item : Recruitment of Adult Officials
Secretary : October meeting Notes

Upcoming Meetings : January 28, March 18, April 25, June 3, August 19, 2009

Respectively submitted Sue Jones, Secretary, March 2009